



SHOWMOBILE RESERVATION FORM

Date Needed _____ Type of Use _____

Exact Site/Address for Set-up (Please be specific) _____

Set Up Time _____ Take Down Time _____

Actual Show/Event Time: from _____ to _____

EQUIPMENT NEEDED

Basic Staging Unit with Standard Stage (24 feet x 13.5 feet total stage dimension)

Basic Staging Unit with additional staging (40 feet x 20 feet total stage dimension)

STAIRS: Please indicate the number of stairs you will need:

Number of Stairs (maximum two sets available): _____

Rental Rate: \$320 + \$50 / hour after 5 hours

Name of Organization Renting: _____

1. Primary Contact Person: _____

Mailing Address: _____ Phone: _____

2. Second Contact Person: _____

Mailing Address: _____ Phone: _____

Upon receipt of this request, the City of Northfield will determine if the Showmobile can be provided on the date(s) requested. If so, a rental agreement form will be prepared and mailed within seven (7) days of receiving the request. If not, your organization will be notified at once. If you need additional information about the Showmobile, please call (507) 645-3045.

Return this request form to:

City of Northfield
Attn: Wanda
1710 Riverview Dr.
Northfield, MN 55057

or email: Wanda.Playter@ci.northfield.mn.us