



**Meeting Minutes  
FINAL**

**Meeting: Riverfront Enhancement Advisory Committee**

**Meeting Date: 4/10/2019**

**Time: 11:45AM**

**Location: City Hall, 2<sup>nd</sup> Floor Training Room**

**Committee Members**

Tracy Heisler, Co-Chair	Rachel Leatham
Norman Oberto, Co-Chair	Suzie Nakasian
Joe Gasior	Robert Stai
Peder Jothan	

**Committee Members absent:**

Peter Hark	Glenn Switzer
Kristi Pursell	Erica Zweifel

**Also present:** Mitzi Baker (Comm. Dev. Director), Mikayla Schmidt (Comm. Dev. Specialist), Holly Larson & Barrett Steenrod (National Parks Service), Ben Martig (City Administrator), Dave Bennett (Public Work Director), Beth Kallestad (Program Coordinator), Steve Truebner (Signify), Dave Neuger, Bob Thacker, and Mayor Rhonda Pownell.

	<b>AGENDA ITEM</b>
<b>1.</b>	<p>Call to Order and Approval of Agenda</p> <p>Chair Heisler called the meeting to order at 11:56AM.</p> <p>A motion was made by Leatham, seconded by Gasior to approve the agenda. All in favor. Motion passed.</p>
<b>2.</b>	<p>Approval of Minutes</p> <p>A motion was made by Oberto, seconded by Stai to approve the 03-13-2019 REC meeting minutes. All in favor. Motion passed.</p> <p>Heisler noted technical corrections to be amended.</p>
<b>3.</b>	<p>Philips Lighting, Presentation</p> <p>Oberto introduced the presentation by stating that lighting of the riverfront downtown was one of the three main initiatives identified by the Committee for 2019.</p> <p>Oberto then introduced Steve Truebner from Signify (a division of Philips Lighting). Truebner led the group through a presentation on Signify, opportunities in</p>

	<p>downtown Northfield, the lighting options available and answered questions. Truebner presented options for lighting bridges and the Riverwalk in different ways. He estimated that the total cost would be approximately \$400,000-\$600,000 for lighting options as presented: Along the Riverwalk (\$73,000), the pedestrian bridge (\$50,000) and the 4<sup>th</sup> Street bridge (\$90,000) by Bridge Square, which totals approximately \$213,000 in infrastructure costs and the remaining for installation. As a general rule, Truebner said that the cost of installation is roughly equal to that of the physical components, but that there may be variables that could reduce that amount in this case.</p> <p>Other discussion was held on concerns for the wildlife, bird migration, the longevity of the bulbs, dark skies ordinance, hardiness of the bulbs with regards to water and impact, collaborating with other partners, operational costs and color variations.</p>
<p><b>4.</b></p>	<p>Update on 2019 priorities</p> <p>Oberto updated the group on the identified 2019 priorities:</p> <ol style="list-style-type: none"> <li>1. He noted discussions with staff and the Park Board regarding the watercraft launch location proposed for Babcock Park.</li> <li>2. He noted the Committee will be hearing a presentation at a future meeting from City Engineer Bennett on the Riverwalk extension north from the 2<sup>nd</sup> Street bridge.</li> <li>3. Oberto also noted lighting of the river, having just heard the presentation from Signify. He stated there are several items requiring continued discussion before recommendations can be made, including research on dark skies, powering the lights by solar or hydroelectric options, funding resources, possibilities for public/private partnership, the lights' resistance to water and impact, as well as the overall lighting design and possible phasing of implementation.</li> </ol>

<p><b>4.</b></p>	<p>Boundaries and zones of corridor</p> <p>Steenrod introduced several possible geographic designations or river districting options for the Cannon River in relation to Northfield. He defined the river corridor into four different options with different zones:</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center; border-bottom: 1px solid black; padding-bottom: 5px;">Committee Based</td> <td style="width: 50%; text-align: center; border-bottom: 1px solid black; padding-bottom: 5px;">Zoning/Land Use Based</td> </tr> <tr> <td style="vertical-align: top; padding: 5px;"> <ul style="list-style-type: none"> <li>• <i>Rural North</i></li> <li>• <i>Urban A</i></li> <li>• <i>Urban B</i></li> <li>• <i>Rural South</i></li> </ul> </td> <td style="vertical-align: top; padding: 5px;"> <ul style="list-style-type: none"> <li>• <i>Collegiate</i></li> <li>• <i>Historic</i></li> <li>• <i>Parkland</i></li> <li>• <i>Public Benefit/Industrial</i></li> </ul> </td> </tr> <tr> <td style="width: 50%; text-align: center; border-bottom: 1px solid black; padding-bottom: 5px;">Population Based</td> <td style="width: 50%; text-align: center; border-bottom: 1px solid black; padding-bottom: 5px;">Trail &amp; Sidewalk Based</td> </tr> <tr> <td style="vertical-align: top; padding: 5px;"> <ul style="list-style-type: none"> <li>• <i>Suburban</i></li> <li>• <i>Urban</i></li> <li>• <i>Rural</i></li> </ul> </td> <td style="vertical-align: top; padding: 5px;"> <ul style="list-style-type: none"> <li>• <i>Connection Free</i></li> <li>• <i>Downtown Sidewalk</i></li> <li>• <i>Milltown Trail</i></li> </ul> </td> </tr> </table> <p>The board discussed combining a couple of the options together, and possibly making some finer-grained distinctions in the urban/historic/downtown area.</p> <p>Baker noted the presentation was meant to help the committee define zones to create actionable steps and goals.</p>	Committee Based	Zoning/Land Use Based	<ul style="list-style-type: none"> <li>• <i>Rural North</i></li> <li>• <i>Urban A</i></li> <li>• <i>Urban B</i></li> <li>• <i>Rural South</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Collegiate</i></li> <li>• <i>Historic</i></li> <li>• <i>Parkland</i></li> <li>• <i>Public Benefit/Industrial</i></li> </ul>	Population Based	Trail & Sidewalk Based	<ul style="list-style-type: none"> <li>• <i>Suburban</i></li> <li>• <i>Urban</i></li> <li>• <i>Rural</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Connection Free</i></li> <li>• <i>Downtown Sidewalk</i></li> <li>• <i>Milltown Trail</i></li> </ul>
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<p><b>5.</b></p>	<p>Other Business</p> <p>None.</p>								
<p><b>6.</b></p>	<p>Adjourn</p> <p>A motion was made by Gasior, seconded by Oberto to adjourn the meeting at 1:15PM. All in favor. Motion passed.</p>								