



Meeting: Riverfront Enhancement Advisory Committee

Meeting Date: 4/10/2019

Time: 11:45

Location: City Hall, 2nd Floor Training Room

Committee Members

Tracy Heisler, Co-Chair	
Norman Oberto, Co-Chair	Suzie Nakasian
Joe Gasior	Kristi Pursell
Peter Hark	Robert Stai
Peder Jochen	Glenn Switzer
Rachel Leatham	Erica Zweifel

Additional Attendees

Holly Larson, National Parks Service – Technical Assistance

	AGENDA ITEM
1.	Call to Order and Approval of Agenda
2.	Approval of Minutes
3.	Philips Lighting, Presentation
4.	Update on 2019 priorities
5.	Boundaries and zones of corridor
6.	Other Business
7.	Adjourn



Meeting Minutes
DRAFT

Meeting: Riverfront Enhancement Advisory Committee

Meeting Date: 3/13/2019

Time: 11:45AM

Location: City Hall, 2nd Floor Training Room

Committee Members present:

Tracy Heisler, Co-Chair	Kristi Pursell
Norman Oberto, Co-Chair	Robert Stai
Joe Gasior	Glenn Switzer
Rachel Leatham	Erica Zweifel
Peder Jochen	

Committee Members absent:

Suzie Nakasian	
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Also present: Mitzi Baker (CD Director), Mikayla Schmidt (CD Specialist), Holly Larson & Barrett Steenrod (National Parks Service), Victor Summa and Mayor Rhonda Pownell.

	AGENDA ITEM
1.	<p>Call to Order and Approval of Agenda</p> <p>Chair Heisler called the meeting to order at 11:49AM.</p> <p>A motion was made by Stai, seconded by Gasior to approve the agenda. All in favor. Motion passed.</p>
2.	<p>Approval of Minutes</p> <p>A motion was made by Pursell, seconded by Oberto to approve the minutes. All in favor. Motion passed.</p>
3.	<p>Introduction – Holly Larson, and NPS Technical Assistance grant to assist with this initiative</p> <p>Larson introduced herself and Steenrod. Larson noted they have an application from Northfield to pursue assistance from the National Park Service.</p>
4.	<p>Overview of past planning/studies</p> <p>Chair Heisler presented her PowerPoint presentation on the variety of plans and studies the Riverfront Enhancement Advisory Committee (REC) should be aware of and gave a short synopsis of each one.</p>

	<p>Switzer entered the meeting at 11:52AM.</p> <p>Jothen entered the meeting at 11:53AM.</p>
5.	<p>Floodplain, flooding, and considerations</p> <p>Baker noted the importance of flooding and how many businesses are effected by flooding. She also noted the parks provide good areas of overflow during flooding.</p>
6.	<p>Update on 2019 priorities</p> <p>Baker noted Philips will give a presentation on lighting along the river at the April meeting.</p> <p>Baker and Chair Oberto noted a new recommendation of Babcock Park for the kayak/canoe launch and removal area. Reasons included better safety, access for vehicles and better trail connections.</p> <p>A motion was made by Stai, seconded by Pursell to recommend a non-motorized water landing/launch with implementation in 2019. All in favor. Motion passed.</p>
7.	<p>Work plan Framework</p> <p>Baker presented her PowerPoint and discussed a relative action plan for the group. The group felt good about the timeline and wanted to include updating the City Council on the REC's progress.</p>
8.	<p>Defining boundaries for this work</p> <p>Baker discussed distinct zones of Northfield and ways to best identify these zones for the REC. Suggestions were made to define from bridge to bridge or Downtown to Urban and to include Dundas.</p>
9.	<p>Other Business</p> <p>Pursell and Zweifel noted they will not be present for the April meeting.</p>
10.	<p>Adjourn</p> <p>Chair Heisler adjourned the meeting at 1:17PM.</p>