



**Meeting Minutes
FINAL**

Meeting: Riverfront Enhancement Advisory Committee **Date:** January 16, 2019

Time: 11:00 AM **Location:** City Hall, 2nd Floor Training Room

Committee Members present:

Tracy Heisler, Co-Chair	Kristi Pursell
Norman Oberto, Co-Chair	Jenni Roney (resigning after this meeting)
Joe Gasior	Robert Stai
Suzie Nakasian	Erica Zweifel

Committee Members absent:

Glenn Switzer - absent	
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Also present: Mitzi Baker (CD Director), Mikayla Schmidt (CD Specialist), Mayor Rhonda Pownell and one other citizen.

	AGENDA ITEM
1	<p>Introductions</p> <p>A motion was made by Pursell, seconded by Nakasian to call the meeting to order at 11:04 AM. All in favor. Motion passed.</p> <p>Heisler invited everyone to give a brief introduction, his or her background and interest in the Riverfront.</p> <p>Stai entered the meeting at 11:05 AM.</p>
2	<p>Resolution, Background and Scope</p> <p>Baker noted the Council’s formation of the group and its guiding documents.</p>
3	<p>Rules of Decorum and Rules of Business</p> <p>Baker stated the rules of business are being amended at Council and when the new rules are adopted, they will be brought to the group.</p> <p>Broke for lunch from 11:30 AM – 12:00 PM.</p>
4	<p>Facilitated Discussion:</p> <ul style="list-style-type: none"> a) Riverfront Assets / Positives b) Opportunities for Improvement

	<p>Baker started a brainstorm exercise to look at the Riverfront assets / positives and opportunities for improvement. See attachment for the comments.</p>
5	<p>Discuss other groups or resources to consider engaging</p> <p>Heisler asked the group to think of other organizations that the committee should be aware of due to their .</p> <ul style="list-style-type: none"> -U of MN – Landscape Architecture -DNR -Round Table -Carleton canoe and other recreation groups -St. Olaf Outward group -Eagle & Boy Scouts -Rotary -Garden Club -Arts & Culture Commission -Friends of the Parks -Defeat of Jesse James group -Parks & Recreation Advisory Board
6	<p>Standing Meetings Establishing date/day/time for standing meetings</p> <p>Heisler asked for input on a standing meeting date and discussed options for the February meeting.</p>
7	<p>Next Steps</p> <p>Heisler stated a list of plans and documents would be helpful for this group and asked the members for input on relevant documents.</p>
8	<p>Other Business</p> <p>None.</p>
9	<p>Adjournment</p> <p>Zweifel exited the meeting at 12:50 PM.</p> <p>Heisler adjourned the meeting at 12:59 PM.</p>

ATTACHMENTS:

- A. Assets / Positives & Opportunities Brainstorm Document