

## Checklist for Submitting Intoxicating Liquor License

Please return with your application materials. Please initial each item. Incomplete applications cannot be processed until all of the items below are received.

Business Name: \_\_\_\_\_

Item	Applicant Initials	City Initials
City of Northfield Application for Liquor License		
Certification of an On Sale Liquor License		
Certificate of Compliance Minnesota Workers' Compensation Law		
Tax Information Form		
AGED Application for Retailer's (Buyer's) Card – PS 9135 (\$20 check made payable to Department of Public Safety – submit directly to DPS)		
Certificate of liability insurance		
Copy of restaurant license issued by State of Minnesota		
Floor plan		
License & investigation fees: <b>TOTAL \$3,225.00*</b> <b>\$1,700.00</b> must accompany your application (1/2 of \$3,000.00 Intox. license fee and \$200.00 for Sunday license) <b>\$1,500.00</b> remaining balance must be paid before issuance of the licenses <b>\$25.00</b> fee for Rice County certification <i>call for pro-rated fee amount</i> *Additional <b>\$500.00</b> for NEW applications		

Application completed by: \_\_\_\_\_  
 (Please print name)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TO BE COMPLETED BY CITY OF NORTHFIELD:**

Received by: \_\_\_\_\_ Date: \_\_\_\_\_