

ATTENTION Northfield Residents: View & Pay Utilities Online



Set up **Auto-Pay** for the amount of your bill or a fixed amount,
make an immediate payment or schedule a payment.

Help keep costs down; receive your bill online.

Pay ONLINE

Go to www.ci.northfield.mn.us

1. Click "Online Utility Payment"
2. You will go to our payment processor's website where you should register and make your payment

Or CALL

1-877-885-7968 (have your bill handy to provide your customer account number)

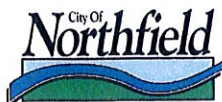
View Bills Online

Go to www.ci.northfield.mn.us

1. Click "View Utility Bill"
2. You will go to our payment processor's website where you should register
3. You will get an email each time your bill is ready

You don't have to pay online to view your bills online

GO GREEN
opt out of
paper bills



Payment processing by



Directions on How to Register an account in PSN

<http://www.ci.northfield.mn.us/index.aspx?NID=558>

Please click on the above link to go to the City of Northfield's website pay your bill page.

Please click on the **Green PAY ONLINE** button.

If you are new to PSN (Payment Services Network) you will need to register your account.

Please click on the **Register** button.

Enter your account number: X-XXXXX-XX

Enter your First Name: (use capital letters)

Enter your Last Name: (use capital letters)

Click on the Search button

The page will then show your account(s).

Click on the **Blue Register** word.

Enter the following in the spaces provided on the screen.

Email Address:

Confirm Email Address:

Password: (7-20 characters)

Confirm Password:

Secret Question:

Your Answer:

Click on Continue

You will then go to your account. Here you can navigate thru the tabs on the top to see your bill, make a payment or once you have made payments thru PSN, your history. You can also sign up for Auto-Pay and Sign up to receive your bill by email.